



SACHI A. HAMAI
Interim Chief Executive Officer

County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
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(213) 974-1101
<http://ceo.lacounty.gov>

"To Enrich Lives Through Effective And Caring Service"

Board of Supervisors
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June 16, 2015

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

18 JUNE 16 2015


PATRICK OZAWA
ACTING EXECUTIVE OFFICER

Dear Supervisors:

**ACCEPT GRANT AWARD FROM THE CALIFORNIA DEPARTMENT OF EDUCATION TO
IMPLEMENT THE TRANSITIONAL KINDERGARTEN STIPEND PROGRAM
(ALL SUPERVISORIAL DISTRICTS) (3-VOTES)**

SUBJECT

Accept award from the California Department of Education (CDE)/Transitional Kindergarten Stipend Program (TK) for the purpose of providing cash stipends to transitional kindergarten teachers seeking academic units in child development or California State Preschool Program (CSPP) teachers pursuing academic coursework. Also, authorize one Senior Typist Clerk to assist with the administration of the grant. The award amount is \$3,643,172 and is for the period of July 1, 2014 through June 30, 2017. The Office of Child Care (OCC), within the Service Integration Branch (SIB) of the Chief Executive Office, will administer this award.

IT IS RECOMMENDED THAT THE BOARD:

1. Accept the Transitional Kindergarten Stipend Program Grant Award (Attachment A) in the amount of \$3,643,172 from the California Department of Education and authorize the Interim Chief Executive Officer (CEO), or her designee, to prepare and execute any and all documents as may be necessary to implement this award. The Office of Child Care, within the Service Integration Branch of the Chief Executive Office, will administer this award.
2. Authorize one Senior Typist Clerk Ordinance Position pursuant to Section 6.06.020 of the County.
3. Instruct the Auditor-Controller to establish a new interest bearing trust fund for the TK Grant, and transfer TK funds in the CEO Trust Account into the newly established interest bearing trust fund.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Senate Bill 876 was signed by Governor Brown on September 27, 2014, making \$15 million available statewide for professional development stipends for teachers in the TK and CSPP classrooms. The CDE allocated the funding through the Local Child Care and Development Planning Councils based on demographic data and a projection of the actual numbers of eligible TK children in each county.

In January 2015, CDE required immediate acceptance of the grant to secure the County's portion of the funding in the amount of \$3,643,172. At that time, CDE was in the process of finalizing the parameters of the grant. Those grant parameters were recently finalized and your Board's approval is required to allow OCC to proceed with the grant implementation.

The OCC has administered similar stipend programs and is fully capable of developing and implementing this award. The purpose of the award is to increase the number of TK and CSPP teachers who have academic credits in early childhood development.

Implementation of Strategic Plan Goals

The California Transitional Kindergarten Stipend Program supports the County's Strategic Plan Goal 3: Integrated Services Delivery: Maximize opportunities to measurably improve client and community outcomes and leverage resources through continuous integration of health, community, and public safety services.

The TK stipends provided by this award contribute to the quality of local child care and development services by:

- Supporting the educational and developmental growth of persons working directly with young children; and
- Providing a financial incentive to TK and CSPP staff to increase their early childhood development education.

FISCAL IMPACT/FINANCING

Approval of this award will provide \$3,643,172 in child development funding for teaching staff throughout the County. The purpose of this program is first to support Transitional Kindergarten and, secondly, to support California State Preschool Program teachers seeking academic units in child development. The grant amount will also fully fund the needed clerk who will assist with the administration of this award. All costs associated with program are covered by the grant. There is no net County cost and no County matching requirements.

Additionally, eighty percent (80%) of the award must be expended or encumbered by June 30, 2016. Funds not sufficiently spent or encumbered are returned to the California Department of Education for redistribution to other counties.

Both the funding for this grant and Senior Typist Clerk position will be included in the Fiscal Year

2015-16 budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Senate Bill 876 was signed by Governor Brown on September 27, 2014, making \$15 million available statewide for professional development stipends for teachers in the TK and CSPP classrooms. Pursuant to the bill, credentialed teachers first assigned to TK classrooms after July 1, 2015, will be required to meet one of the following criteria by August 1, 2020:

1. Have completed at least 24 units in early childhood education, child development, or both.
2. Been determined by the local education agency employing them to possess the professional experience in a classroom setting with preschool age children that is comparable to the 24 units of the education described above.
3. Have been awarded a Child Development Teacher Permit issued by the Commission on Teacher Credentialing.

To assist preschool teaching staff with meeting these requirements, first priority for participation in the California Transitional Kindergarten Stipend Program will be given to TK teachers seeking academic units in child development. CSPP teachers pursuing academic coursework will be given second priority. The role of the OCC will be to monitor eligible participants who are enrolled in approved courses, review their completed coursework, and provide the stipend based on the number of units completed.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The TK Stipend award is a new program to increase the child development skills of teachers in Los Angeles County. There is no impact on current services as a result of this award.

CONCLUSION

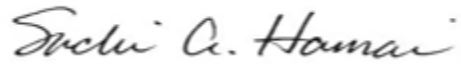
Upon Board approval, the Executive Officer, Board of Supervisors, is requested to return one adopted stamped Board letter to the CEO.

The Honorable Board of Supervisors

6/16/2015

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Respectfully submitted,

A handwritten signature in cursive script that reads "Sachi A. Hamai".

SACHI A. HAMAI

Interim Chief Executive Officer



SAH:JJ

CT:VH:km

Enclosures

c: Executive Office, Board of Supervisors
Auditor-Controller
County Counsel

Grant Award Notification

GRANTEE NAME AND ADDRESS Los Angeles County Board of Supervisors 222 South Hill Street, 5th Floor Los Angeles, CA 90012				CDE GRANT NUMBER			
				FY	PCA	Vendor Number	Suffix
				14	25277	2419	00
Attention Kathleen Malaske-Samu, Manager				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office				Resource Code	Revenue Object Code		«CO»
Telephone Los Angeles County Board of Supervisors				6126	8590		INDEX
Name of Grant Program							0656
California Transitional Kindergarten Stipend (CTKS) Incentive Program							
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date	
	3643172		3643172		7/1/2014	6/30/2017	
CFDA Number	Federal Grant Number	Federal Grant Name				Federal Agency	
		Child Care and Development Block Grant					
<p>I am pleased to inform you that you have been funded for the California Transitional Kindergarten Stipend Incentive Program.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) within 10 days to:</p> <p style="text-align: center;">Linda M. Parfitt, Education Programs Consultant Quality Improvement Office California Department of Education 1430 N Street, Suite 3410 Sacramento, CA 95814-5901</p>							
California Department of Education Contact				Job Title			
Linda Parfitt				Education Programs Consultant			
E-mail Address					Telephone		
lparfitt@cde.ca.gov					916-323-2133		
Signature of the State Superintendent of Public Instruction or Designee					Date		
					January 8, 2015		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS							
On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.							
Printed Name of Authorized Agent				Title			
Sachi Hamai				Interim Chief Executive Officer			
E-mail Address					Telephone		
shamai@ceo.lacounty.gov					(213) 974-1101		
Signature					Date		
							

Grant Award Notification (Continued)

- 1) The grantee must use California Transitional Kindergarten Stipend (CTKS) funds for educational and professional development expenses related to early childhood education. Transitional Kindergarten (TK) teachers are the first priority, and California State Preschool Program teachers are the second priority. The misuse of funds could result in discontinued possible future funding. In addition, the misuse of funds could result in repayment of funds and termination of the grant award.
- 2) Seventy-five percent of funds will be released upon approval. The remaining 25 percent will be subject to review of expenditures. Should there be the likelihood the grantee will not expend the full amount, based on the expenditure report at the end of fiscal year 2015-16, the California Department of Education (CDE) may invoice the grantee for said funds and reallocate to an area in greater need, based on revised demographic information on TK enrollment. All funding is to be expended by June 30, 2017, as stated on the front page of this Grant Award Notification.
- 3) Grantees shall notify the CDE Early Education and Support Division (EESD) in writing of any changes in mailing address for communication regarding the grant within 10 calendar days of the address change. For non-public agencies, the notification must be accompanied by:
 - a. Board minutes verifying the change in address; and
 - b. A copy of the notification to the Internal Revenue Service of the address change.
- 4) Grantees shall notify the EESD in writing of any proposed change in operating facility address(es) at least 30 calendar days in advance of the change unless such change is required by an emergency such as fire, flood, or earthquake.
- 5) Each grantee should seek legal counsel to determine what safeguards need to be established to protect the public interest and address potential conflict of interest issues.
- 6) This funding is to supplement, not supplant, existing efforts and investments to qualified CCR Title 5 State Preschool teachers and TK teachers. The stipends are for actual educational, professional development expenses to include 1) stipends for credentialed teachers to complete at least 24 units in early childhood education or child development or both; 2) registration costs; 3) tuition; 4) Continuing Education Units in early childhood education, official transcripts that prove the required accredited college units in early childhood education or child development, or a combination of both; and 5) books.
- 7) Grantees may claim no more than 15 percent of actual costs incurred for administration. The remaining 85 percent shall be used for direct services; i.e., educational stipends.
- 8) Reimbursable costs must be incurred during the grant period. Grantees shall not use current year grant funds to pay prior or future year obligations.
- 9) Administrative travel and per diem expenses shall be reimbursed at rates not exceeding those amounts paid to the CDE's represented employees computed in accordance with CCR Title 2, Subchapter 1 (State Department of Personnel Administration).
- 10) Non-reimbursable costs will be determined in accordance with the 2014-15 Resource and Referral Funding Terms and Conditions, Section V.F., "Non-Reimbursable Costs."
- 11) Each grantee must submit semi-annual expenditure reports. The reporting months and due dates will be as follows:
 - January 1, 2015, through June 30, 2015, due to the CDE by July 31, 2015.
 - July 1, 2015, through December 31, 2015, due to the CDE by January 31, 2016.
 - January 1, 2016, through June 30, 2016, due to the CDE by July 31, 2016. If by this time 80 percent of the funding has not been used, the CDE may invoice the fiscal agent for all funds advanced.
 - July 1, 2016, through December 31, 2016, due to the CDE by January 31, 2017.
 - January 1, 2017, through June 30, 2017, due to the CDE by July 31, 2017.
- 12) The grantee must mail the expenditure reports to Linda M. Parfitt at the address on Page 1 of this Grant Award Notification.